

PROTECTIVE SIGNALING JATC

P.O. Box 1837

Oregon City, OR 97045-1837

MPR Instructions

1. MPR's are due by the 10th of each month for the previous month. (Example: March MPR's are due by April 10th)
2. Apprentices with late MPR's are subject to possible disciplinary action
3. MPR's received after the due date may not be considered at that month's committee meeting.
4. MPR's are to be can be:
 - a. Faxed to 503/657-1514,
 - b. Mailed to the above address
 - c. Scanned and attached to an email (kristan@psjatc.org)
 - d. Photographed (clean and cropped) and attached to an email.
5. Contact information is to be completed on every MPR
6. Your journeyman's signature and license number are to be completed on every MPR
7. Your employer must sign every MPR.
8. Use only whole hour amounts on your MPR's. Partial hours should be rounded to the next whole hour. (Example: 1.5 hours should be listed as 2 hours)
9. No Zeros and No slash marks are to be used.
10. MPR hours will not be granted for days that do NOT exist. (Example: February 30 & 31)
11. Hours should be carried forward each month and totals should be calculated.

MPR Definitions

Limited Energy installations, including:

- 1) Stock room and materials (shop, service)(Max of 450 OJT Hours)
- 2) Limited energy wiring (installation, wire pulling, splices, conduit, flex, tray and duct, control panels and controls, wiring devices, removal and finish work)
- 3) Troubleshooting and maintenance
- 4) Outdoor installation (overhead and underground)

Limited energy applications, including:

- 1) Protective signaling (Min. of 750 OJT Hours)
(includes: fire alarms, nurse call, security)
- 2) Communications systems
(includes: data telecommunication, intercom, paging)
- 3) Specialized control systems
(includes: HVAC, medical, boiler, clock, instrumentation)

If you have any questions when completing your MPR's please contact Kristan at 503/475-6396.